

Annexure-I

Guidelines for disbursement of JSY funds by Direct Benefit Transfer Mode through SNA

Janani Suraksha Yojana (JSY) is a safe motherhood intervention under the National Rural Health Mission (NHM). It is being implemented since April 2005 with the objective of reducing out of- pocket expenses during delivery and reducing maternal and infant mortality by promoting institutional delivery among pregnant women.

During the expert committee meeting held on 22.4.22, it has been decided to disburse JSY funds for Medical college Hospital through **District Account Assistant** and for DHQH , SDH,Taluk , Non taluk Hospitals through Block Account Assistant based on the line-list shared by the JSY Nodal Officer. For primary care institutions the Staff Nurse is responsible for disbursement of JSY funds through SNA.

The Guideline for the same is detailed below,

1. Eligibility of the Beneficiaries :

- Under the JSY, **Pregnant women** are entitled for cash assistance irrespective of the age of mother and gravida status giving birth in a government institution.

2. Amount to be Disbursed :

- This scheme entitles mothers for accessing Maternal and Child Health services in Government Institutions with a financial assistance of **Rs.700/- and Rs.600/-** in rural and urban areas respectively.

3. Nomination of JSY Nodal Officer :

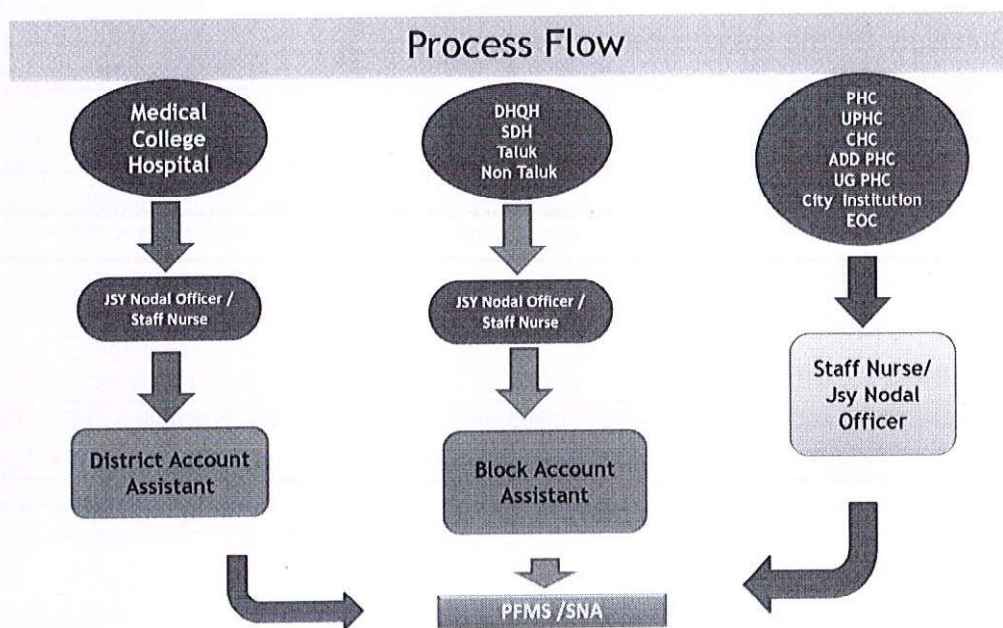
All delivery points including CEmONC and Non CEmONC institutions should Nominate Post Natal Ward Staff Nurse as JSY Nodal Officer. The JSY Nodal Officer is responsible to prepare the list of delivered mothers for JSY fund disbursement.

4. Beneficiaries line list :

- The line list of the beneficiaries from the Medical college Hospital has to be shared with District Account Assistant of DHS and District Headquarters Hospital , SDH , Taluk and Non-Taluk Hospital to Block Account Assistant of the Block Concerned by JSY Nodal Officer.
- The existing methodology needs to be adopted for the primary care institutions.

5. Mode of fund disbursement :

The above amount has to be disbursed by Direct Benefit Transfer Mode through SNA portal by District Account Assistant for Medical College Hospital, Account Assistant of the Block under which the District Hospital is situated and by the Staff Nurse for concerned primary care institution.



6. Supervision and Monitoring :

State : State level Officials

District : Deputy Director of Health Services ,DMCHO ,
City Health Officer ,CEmONC Nodal Officer ,
Chief Medical Officer .

Block : Block Medical Officer, Zonal Medical Officer, SHN, CHN.

PHC : PHC Medical Officer.

7. Roles and Responsibilities :

a) JSY Nodal Officer at DME and DM&RHS :

- At the time of admission, JSY application forms need to be collected from DME and DMS Institutions.
- Details of the Beneficiaries (Name, Address, Contact Number, Aadhaar, RCH ID, bank details etc ...)has to be obtained during the time of admission.

b) CEmONC Nodal Officer :

- CEmONC Nodal Officer should verify the beneficiary line list and the received application along with the mothers discharged during that week and counter sign the line-list before sharing it with the District Account Assistant.
- City Institutions and EOC at Chennai should disburse the Jsy funds through JSY Nodal Officer /Staff Nurse .

c) Chief Medical Officer of Secondary care institutions :

- To maintain the Name and contact Number of the JSY Nodal officers of Sub district, Taluk and non Taluk Hospital under their control.
- Chief Medical Officer should verify the beneficiary line list and the received application along with the mothers discharged during that week and counter sign the line-list before sharing it with the Block Account Assistant

d) **Zonal/Block /PHC/UPHC Medical Officer :**

Zonal/Block Medical Officer should monitor & verify the beneficiary line list and the received application along with the mothers discharged during that week and to ensure whether the funds are disbursed on a weekly basis

e) **District and Block Account Assistants :**

- District Account Assistant should visit the Medical College Hospital and to initiate the payment process through SNA on a weekly basis for the list of beneficiaries received from JSY Nodal Officer of Medical College Hospital.
- Block Account Assistants should visit the DHQH, SDH, Taluk, Non Taluk Hospitals under their block once in a month to process the line list of beneficiaries from JSY Nodal Officer in co-ordination with Chief Medical Officer of DHQH / SDH .

f) **Submission of Reports :**

- Record of fund disbursement under JSY to be maintained by District Account Assistant for Medical College Hospital.
- Staff Nurse of the Primary care institution should send the weekly report to Block Medical Officer. Block Medical Officer has to share the consolidated report of the Block to Block account assistant.
- Block Account Assistant should share the consolidated report of DHQH, SDH, Taluk, Non Taluk Hospitals and PHC's to District Account Assistant by the end of every month .
- District Account Assistant has to share the consolidated Physical and Financial report to Mission Director , National Health Mission , TN on or before 5th of every month .

8. Administration Cost :

- Further, the admin cost at the rate of **2.5%** to Deputy Director of Health Services, **0.5%** respectively for Dean and Joint Director of Health Services may be utilized for monitoring, IEC ,

office expenses like printing, stationary, travel expense of district and block account assistant etc for implementation of JSY as per the existing guidelines.

- For City Institutions and EOC admin cost of **3.5 %** will be disbursed.

9. Mapping of the facilities (Annexure) :

District Account Assistant:

District Account Assistant of the concerned districts has to process JSY Disbursement to Medical college Hospital. District Account Assistant is responsible to monitor the fund disbursement by Block Account Assistant of all the blocks under their control .

Block Account Assistant:

Block Account Assistant should map the institutions in their block including SDH , Taluk , Non Taluk hospitals and co-ordinate with the Chief Medical Officer for obtaining the line- list of Beneficiaries as per Annexure.

10.Fund Request :

- ❖ District Account Assistant is responsible to monitor the fund disbursement for all the blocks under their control. District Account Assistant to ensure the fund availability for their district well in advance for a period of 3 months, fund request has to be made before 3 months. Expenditure has to be updated fortnightly by Block Account Assistant and the consolidated expenditure has to be booked on monthly basis by District Account Assistant.
- ❖ JSY fund disbursement has to be done for the backlog deliveries from April 2021 till March 2022.
- ❖ Funds for JSY disbursement for the mother who delivery from April 2022 to June 2022 will be released to the institutions in due course.



For Mission Director